[Insert Date]

**Re: Request for Support of Legislation that Permits the Full Tax Deduction for Paycheck Protection Program-Related Expenses**

Dear [Insert Name of Senator or Representative],

I am writing to request that you support legislation that permits the full tax deduction for Paycheck Protection Program (PPP) related expenses. As it stands now, due to the Internal Revenue Service Notice 2020-32, no tax deduction is allowed for an expense that is otherwise deductible if the payment of the expense results in forgiveness of a PPP covered loan. I believe that the IRS notice is contrary to Congressional intent, but more importantly failure to do so will cause irreparable harm on small businesses that are already severely negatively impacted by the coronavirus pandemic.

As a small business owner facing taxes this coming year, I am not prepared for the additional taxes due if I cannot deduct the payroll and non-payroll expenses related to the loan. I have invested my resources into my business to stay open, safe and keep my employees working. This additional cost will cause further damage and threaten the viability of all small business, as well as impact the employment of those who work for them.

I request that you support legislation that permits the full tax deduction for PPP-related expenses.

Sincerely,